

To: Roy Degler

From: Brenda Hemmelman, President, Mountain Plains Library Association

Re: Letter of Agreement for service as MPLA Systems Administrator/Webmaster

Date: January 11, 2023

This is to specify the terms of our agreement with you to serve as the Systems Administrator of the Mountain Plains Library Association.

Term of office: Jan 1, 2023 - December 31, 2023. Extension of this agreement is possible if both parties agree.

Compensation: MPLA will pay your membership dues, annual conference registration, and reimburse travel expenses, verified by receipt, related to attendance at the annual conference. It is expressly understood that the Systems Administrator is an independent contractor and not an employee of MPLA.

Duties: Handle all responsibilities outlined for this position in the MPLA Manual of Procedure. The duties of the position may be amended during the term of appointment upon agreement by both parties.

Reporting: The Systems Administrator reports to the Executive Board of MPLA. The President of MPLA is the representative for day-to-day administrative purposes.

Termination: The Administration Committee can elect to remove the Systems Administrator/Webmaster from this arrangement for non-performance at any time and with no payment due for future or undelivered services.

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Brenda Hemmelman, MPLA President

Date

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Roy Degler, MPLA Systems Administrator

Date